

Cancellation Policy

Cancellations must be made 48 hours in advance to avoid a charge to your account. There are several reasons why this policy is strictly followed: (A) Regular appointments are necessary for therapy to work. (B) Frequently, others would like to use the time set aside for you should it become available. Forty-eight hours usually gives people sufficient time to plan. (C) Since therapy visits run 50-90 minutes, each appointment constitutes a significant portion of my schedule. Losses from missed appointments are not easily absorbed financially and lead to more rapid fee increases.

Exceptions: When an illness leads to a visit to your doctor's office or a hospital, or when the weather is severe enough to close the public schools in your area, I will not charge for a missed appointment. Unfortunately, I cannot excuse other illnesses or car problems.

I appreciate your help in keeping the office schedule running timely and efficiently.

Signature

Date